

KENDALLVILLE REDEVELOPMENT COMMISSION
MINUTES FROM SEPTEMBER 12th, 2018 MEETING

I. The meeting was called to order by President Ray Scott at 8:04 A.M. The following members were present: Ray Scott, Lance Harman, Lynnette Leamon, Brent Durbin and Ian Schowe. Others Present: Scott Derby and Steve Garbacz. Absent: Loren Allen and Barb Babcock.

II. The minutes of the August 8th meeting was reviewed. Ray noted under item C the Federal share should be \$3,894.38. The local amount was correct. Lance Harman made a motion to approve the minutes and Lynnette Leamon seconded. Motion passed.

III. The financials were from last month, July. If Sheryl sends them out, Ray will forward them on.

IV. Old Business

- A. The update on the grant for Main Street. Ray reported it's all in the works. Another attempt is being made. There will be a meeting tomorrow with the representatives to go review the previous grant information. Scott Derby asked if it was for the same amount as before, \$600,000? Ray wasn't sure, but thought it was. Lance asked if the RDC would need to approve our money (matching dollars) each application? We've started it again without our approval. It's no big deal but don't we need to approve this again as a separate application? It was agreed that the RDC should approve it again. The original approvals were just carrying on with each retry of the applications. Lynnette Leamon shared the dates of the grant: The proposals are accepted until Friday, Oct 5th at 4pm and final applications are due Friday Nov 30th at 4pm. Funding awards will be announced Thursday, January 17, 2019. Mayor will invite all of the RDC members to attend the preliminary meeting with OCRA.

Lynnette Leamon shared the Experience the Heart of Kendallville Activities: A Taste of Kendallville – September 22, Kendallville Library are helping with Historical Walking Tours on September 20th at 1pm and 22nd at 10am. Trunk Treasures – September 29, Car Show last Saturday, September 8th with about 105 cars. Received a \$1000 grant for Downtown Development Week, and there will be our Vintage Market on Saturday, October 6th during Apple Festival weekend. The DDW is to highlight our downtown and have activities so we will have a window decorating contest for our fall harvest theme. The crates were purchased with the grant money. Everyone can vote for their favorite window. They will also be judged as most Historical and Most Unique as well as the people's choice for most votes. If you take a selfie in front of your window, they will receive more votes. We will have ribbon cuttings for a couple of businesses that have used the façade grant to make improvements and have them share what they did. So we want to invite all of you to those. We will have another downtown tour that week also, since the downtown is designated as a historical district.

- B. Umbaugh – Eastside TIF requirements. Lance has looked over the information and understands what needs to be done. He has not prepared anything yet, for the Annual Meeting plans and who all will need to be invited. He will look into this more so we can get ready for after the beginning of the year.
- C. Fairview Project and bills. Scott Derby said there is one last item to be resolved and it has been determined how to do that. Pondering at the Morning Wind intersection. This billing is mostly for the inspection and determination of what to do as well as tracking information for INDOT's final

report which will continue past this last item. Even so it will be minor and we are just over the 70% of the not to exceed total and he's pretty pleased with it coming in much less than originally anticipated. Lance made a motion to pay invoice #79803 for \$1,939.94. The federal share of \$1,551.95, the local share of \$387.99. Lynnette Leamon seconded. Motion passed.

- D. Eastside signage – EID signage for the billboard. Nothing new. Lance stated it would be nice to have that done before Apple Festival. And all of the other events. Maybe someone could come to our meetings and report like the Experience the Heart of Kendallville. Tim Schlotter is the Chair and Brenda Dickenson is the secretary. Others are John Cazier, Stephane Langelier and Greg Williamson.
- E. Path to the Eastside. Scott said the plans are officially being reviewed by INDOT. And the City's plan is to approach Walmart and other potential contributors to ask for funding for the construction. Lutheran Life Villages etc. Those who would benefit.
- F. Additional Signage to direct people to the off-street parking lot. Scott Derby said the signs are picked up and we are waiting for the waste water dept to make the frames around them. They plan on constructing them soon. There is a ribbon cutting for the waste water plant expansion. September 21st.

V. New Business

No applications were received for the Façade Grant this month.

Lance Harman and Lynnette Leamon made a motion to adjourn at 8:45 A.M. The next meeting will be on October 10th, 2018 at 8:00 A.M.

Submitted by,
Lynnette Leamon
Secretary