

BOARD OF PUBLIC WORKS AND SAFETY  
COUNCIL CHAMBERS-CITY HALL  
JUNE 23, 2020-8:30 A.M.

Roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board Member Don Gura.

Others present were: Scott Derby, Mark Schultz, Jeremy McKinley, Lance Waters, Scott Mosley, Katie Ritchie, Ryan Alwine, Steve Garbacz- KPC, Stephen Langelier, and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the June 9, 2020 Board of Public Works and Safety meeting and the June 16, 2020 Special Board of Public Works and Safety meeting were presented for approval. Board member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Mayor

Application for use of Public Facilities- Kendallville Car Show

Stephane Langelier requested the blocking of Main Street from Mitchell to Diamond Streets, from East State Street to West William Street, and from the alley on East Rush Street to Main Street for the Kendallville Car Show taking place on September 12, 2020. The blocking will be from 10:00 A.M. till 6:00 P.M. Mr. Langelier did ask for more space to be blocked off for car overflow and for motorcycles to be displayed. Chairman Jim Dazey recommended they be able to use the City/ public parking lot behind City Hall and the East Noble School Corporation building for car overflow and motorcycles and also the blocking from Rush and Main Street to West Orchard Street if need be. Mayor SuzAnne Handshoe asked Mr. Langelier if it would be possible for the cars to do a cruise from Main Street to Diamond Street, and onto Park Ave if possible. Mr. Langelier said that he could mention it to registered members but not a lot of members stay after the awards are passed out. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Engineering

Drake Road Reconstruction (Section 1) – Preliminary Engineering Invoice #17

City Engineer Scott Derby requested authorization to pay A&Z Engineering in the amount of \$15,148.07. (Local) \$3,029.61 and (Federal) \$12,118.46. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Police

Request for Authorization for Conditional Offer of Employment to: Clinton Custer, Brody Fretz, and Dakota Dellahan. Chief of Police Lance Waters requested authorization to present a conditional offer of employment to Clinton Custer. This offer is contingent on the applicant signing the City of Kendallville Police Department Employment Agreement, successfully completing a psychological examination by the Police Department's Psychologist, and the PERF pension physical assessment and acceptance into the PERF Pension. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Chief of Police Lance Waters requested authorization to present a conditional offer of employment to Brody Fretz. This offer is contingent on the applicant signing the City of Kendallville Police Department Employment Agreement, successfully completing a psychological examination by the Police Department's Psychologist, and the PERF pension physical assessment and acceptance into the PERF Pension. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Chief of Police Lance Waters requested authorization to present a conditional offer of employment to Dakota Dellahan. This offer is contingent on the applicant signing the City of Kendallville Police Department Employment Agreement, successfully completing a psychological examination by the Police Department's Psychologist, and the PERF pension physical assessment and acceptance into the PERF Pension. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Chief of Police Lance Waters requested the extension of time for Sgt. John Dixon to use his vacation time. Chief Waters requested Sgt. Dixon be able to use his vacation days through the first week of August. Sgt. Dixon wasn't able to use his vacation days before his anniversary date because of canine obligations and required SRO training. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays. Mayor Handshoe also mentioned that she and Chief Waters received an outstanding email from ENSC extending their gratitude and support of our Police Officers and SRO's.

#### WWTP

The May Revenue/Expense Report was presented for review.

The May Activity Report was presented for review.

Wage Increase for: Josh Ledford, Gary Strange, and Kevin Sutton.

Superintendent Mark Shultz requested wage increases for Josh Ledford, Gary Strange, and Kevin Sutton. These employees have successfully completed their six month employment status and will have an increased rate of \$20.78/hour. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

#### Water

The May Revenue/ Expense Report was presented for review.

High Service Pump for Diamond Street Plant

Superintendent Scott Mosley requested authorization to purchase a high service pump for the Diamond Street Plant from Peerless Midwest. The cost of this project has been quoted not to exceed \$24,500.00. The monies for this project will come from account 601.02.635. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes -0 nays.

Track Hoe Excavator

Superintendent Scott Mosley requested authorization to purchase a Track Hoe Excavator with a compactor attachment from West Side Tractor Sales. Quotes came in as follows:

Kenn-Feld Group: \$41,950.00

MacAllister: \$48,811.29

West Side Tractor: \$41,900.00

The monies for this will come from account 605.01.635. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

#### Motion to Adjourn

Board Member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:52 A.M.

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Kathren R. Ritchie-Clerk Treasurer

Minutes approved by me this 14<sup>th</sup> day of July, 2020.

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W. SuzAnne Handshoe-Mayor