

BOARD OF PUBLIC WORKS AND SAFETY  
COUNCIL CHAMBERS-CITY HALL  
APRIL 14, 2020-8:30 A.M.

Roll call via video webinar and was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board Member Don Gura.

Others present were: Scott Derby, Mark Schultz, Jeremy McKinley, Rob Wiley, Scott Mosley, Katie Ritchie, Jim Pankop, Kristen Johnson and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the March 24, 2020 Board of Public Works and Safety meeting were presented for approval. Board member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Mayor

E.D.A.C Request

EDAC Member, Alan Roush, submitted a letter to Mayor Handshoe asking for the Board to consider waiving the remaining \$2,500.00 they owed the City in regards to the match requirements from the private sector established by the City of Kendallville or let the amount be paid back over a five year time span. The total match each year is \$8,500.00 and the EDAC was only able to deposit \$6,000.00. Board Member Don Gura made a motion to waive the remaining match amount of \$2,500.00 with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Engineering

Kendallville Main Street Revitalization Project- Award Bid

Engineering Administrator Scott Derby recommended the awarding bid for the Main Street Revitalization Project go to Malott Contracting, Inc. in the amount of \$1,571,226.34 this is including the base bid and alternates 1,3, &4. Scott Derby did mention that there will be change orders that will bring the total cost down. Board Member Don Gura made a motion to approve the bid award with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request to pay DLZ

Engineering Administrator Scott Derby requested authorization to pay the last/final invoice #701864 to DLZ in the amount of \$2,497.23. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Barricades

Engineering Administrator Scott Derby mentioned that there was 80 barricades needed for the Streetscape Project. The Water Department is going to purchase 20 barricades in the amount of \$1,919.00 and let the project borrow another 20 barricades. That would leave the Board of Public Works and Safety 40 barricades left to purchase in the amount of \$3,838.00. Mayor SuzAnne Handshoe made a motion to approve with a second from Board Member Don Gura. The motion passed 2 ayes-0 nays.

WWTP

The March Revenue/Expense Report was presented for review.

A new Monthly Activity Report was presented for review.

Superintendent Mark Schultz requested authorization to pay the final payment to James S. Jackson Co. Inc. in the amount of \$12,000.00. The monies for this payment will come from the account 612.001.304. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Superintendent Mark Schultz requested authorization to pay IDEM in the amount of \$2,400.00. The monies will come from account 606.003.620. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Superintendent Mark Schultz requested authorization to pay Wessler Engineering in the amount of \$8,167.87 for services during the month of February. The monies for this will come from account 606.003.631. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Superintendent Mark Schultz requested authorization to reimburse Steven Mays at 1600 S. Main Street Kendallville, IN 46755 in the amount of \$250.00. It was recently discovered that his sewer line was punctured by the guardrail company when the lift station was hit by a truck two years ago. The monies for this will come from the Board of Works Contractual Account. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

#### Water

The March Revenue/ Expense Report was presented for review.

#### Motion to Adjourn

Board Member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:53 A.M.

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Kathren R. Ritchie-Clerk Treasurer

Minutes approved by me this 28th day of April, 2020.

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W. SuzAnne Handshoe-Mayor