

BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS-CITY HALL
DECEMBER 23, 2019-8:30 A.M.

Roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board member Don Gura.

Others present were: Jeremy McKinley, Scott Derby, Mark Schultz, Mike Riehm, Rob Wiley, Scott Mosley, Katie Ritchie, Todd & Sheryl Hanes, Ryan Alwine and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the December 10, 2019 Board of Public Works and Safety meeting were presented for approval. Board Member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Mayor

Application for use of public facilities – Cole Center YMCA Triathlon

Ryan Ferguson, Health & Wellness Director requests authorization to use the east side of Bixler Lake, Sports Complex, and allotted City streets that include Sherman Street, Waits Rd, Allen Chapel Rd, Main Street, and State Road 3. It will be held on Saturday July 11, 2019 from 5 A.M. through Noon. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Clerk Treasurer

2019 Encumbrances

Clerk Treasurer Sheryl Hanes requested authorization for the enclosed list of encumbrances totaling \$980,591.24 be forwarded to the 2020 budget. Mayor SuzAnne Handshoe made a motion to approve with a second from Board Member Don Gura. The motion passed 2 ayes-0 nays.

Pay Adjustment Request- Roberts

Clerk Treasurer Sheryl Hanes requested authorization for a pay adjustment of \$ 0.92 for Accounts Receivable Clerk Brandy Roberts as she has passed her 90-day probationary period. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Cemetery

Request to purchase mower

Superintendent Ryan Alwine requested authorization to purchase a 2020 Grasshopper 725DT mulch kit mower. He will be trading in a 2018 725 D. The total cost including trade in is \$3,352.00. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Engineering

Engineer Scott Derby presented a progress report for the Drake Rd. reconstruction project. Mayor SuzAnne Handshoe made a motion to approve with a second from Board Member Don Gura. The motion passed 2 ayes – 0 nays.

Waiver for sidewalk installation

Engineer Scott Derby presented a waiver for sidewalk installation from McDonald's & Weihe Engineering. The waiver is requesting a waiver of sidewalk installation along Krueger Street and Goodwin Place. Mayor Suzanne Handshoe made a motion to approve with a second from Chairman Jim Dazey. Some discussion took place about concerns with the need of

sidewalks on Goodwin Place. Mayor SuzAnne Handshoe made a motion to withdraw the first motion with a second from Chairman Jim Dazey. Mayor SuzAnne Handshoe made a motion to approve the waiver of sidewalks on Krueger Street but not Goodwin Place with a second from Board Member Don Gura, The motion passed 2 ayes – 0 nays.

Purchase of LED replacement street light units

City Engineer Scott Derby requests authorization to purchase 102 LED street light units from Anixter Inc at \$320.00 each. 51 units will come from the 2019 Street Dept materials 231 account (total cost \$16,320.00) & 51 units will come from the 2020 BOW LED street light Budget (total cost \$16,320.00) Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Awarding of 2019- 2 CCMG Street Improvement Bid

Pulver Asphalt Inc. was awarded the 2019-2 CCMG Street Improvement Bid. The total cost of their bid was \$1,082,393.65. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Police

Request to purchase flooring for dispatch, records room, and conference room.

Chief of Police Rob Wiley requests authorization to purchase new flooring from Select Flooring in the amount of \$8,053.65 for the dispatch, records, and conference room. Board Member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Street

Request to purchase truck

Superintendent Ryan Alwine requested authorization to purchase a 2020 Ford F250 4x4 truck from Max Platt for the price of \$27,063.25. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to purchase truck

Superintendent Ryan Alwine requested authorization to purchase a 2020 Chevrolet 2500 4x4 from Shepherd's Chevrolet Buick GMC for the price of \$29,500.00. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to purchase CAT loader

Superintendent Ryan Alwine requested authorization to purchase a 926M Wheel Loader from MacAllister Machinery Co. Inc. for the price of \$169,580.88. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

WWTP

The November Revenue/ Expense report was presented for review.

Televising inspection of Main Street sewer and laterals

Superintendent Mark Schultz presented the cost of the televising inspection from R&R Visual. The total cost was \$10,158.07, WWTP will pay \$3,953.07 from the 606-04-620 account, and the RDC will pay the remainder. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Water

The November Revenue/ Expense report was presented for review.

Motion to Adjourn

Board member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:56 A.M.

Kathren R. Ritchie- Accounts Receivable

Minutes approved by me this 26th day of December, 2019.

W. SuzAnne Handshoe-Mayor