

BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS-CITY HALL
DECEMBER 10, 2019-8:30 A.M.

Open Bids/ 2019-2 CCMG Street Improvements

Engineer Scott Derby opened bids for the 2019-2 CCMG Street Improvements project. The bids are as follows:

API- \$1,173,873.75

Brooks- \$1,143,479.00

Niblock- \$1,108,704.00

Pulver- \$1,082,393.65

Board Member Don Gura made a motion to take the bids under advisement and award at the next Board of Works & Safety meeting on December 23rd. Mayor SuzAnne Handshoe seconded. The motion passed 2 ayes – 0 nays.

Roll call was answered by: Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board member Don Gura at 8:38 A.M.

Others present were: Steven Garbacz-KPC Media, Scott Derby, Mark Schultz, Mike Riehm, Rob Wiley, Sheryl Hanes, Katie Ritchie, Jim Pankop, Ryan Alwine, Cindy Marple, Rick Kiersey, Kevin Dressler, Justin York- Brook's Construction, Brock Pulver- Pulver Asphalt, and Scott Fenstermaker- API Construction.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the November 26, 2019 Board of Public Works and Safety meeting were presented for approval. Board member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Mayor

Legal Services Agreement

An updated legal services agreement between The City of Kendallville, Atz Law Office, and Attorney Doug Atz was presented for review. Board Member Don Gura made a motion to approve the agreement with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Engineering

Traffic Counter Replacement

Engineer Scott Derby requests authorization to purchase new traffic counters from Hoosier Company Inc. in the amount of \$3,905.75. The NC300 series will fit in the same protective rubber NC200 covers we own \$1,235.00 will come from Engineering (451 account), \$1,500.00 will come from Plan Commission Equipment (451 account), and \$1,170.75 will come from Street Dept. Equipment (451 account). Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request to pay Archive Social

Engineer Scott Derby requested authorization to pay for a year service from Archive Social in the amount of \$2,388.00. Board Member Don Gura made a motion to approve with second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to pay Master's Heating and Cooling Inc.

Engineer Scott Derby requested authorization to pay Master's Heating and Cooling invoice in the amount of \$6,108.00. This was replacing the furnace in the Clerk Treasurer's office. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to pay two Drake Rd. Project Invoices

Engineer Scott Derby requested authorization to pay A&Z Engineering Inc. invoice #19-1802 in the amount of \$12,008.03 (local 20% 2,401.61) and invoice #19-1863 in the amount of \$17,997.92 (local 20% 3,599.58). Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Police

Request to purchase two Motorola radios

Chief of Police Rob Wiley requests authorization to purchase 2 Motorola Mobil 800MHz radios at \$2,975.81 each for total of \$5,951.62. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request to purchase of Honda all-terrain vehicle

Chief of Police Rob Wiley requests authorization to purchase a Honda Pioneer SXS700-4 all-terrain vehicle from Kendallville Powersport's in the amount of \$ 13,826.00. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to purchase 4RE DVD camera system.

Chief of Police Rob Wiley requests authorization to purchase four Watch Guard 4RE In-car video system units at \$4,795.00/ unit cost with combine total of \$19,280.00. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Request to purchase range ammunition and glock 9mm pistol

Chief of Police Rob Wiley requests authorization to purchase 20- Glock 43x9mm pistols at \$320.50 each, 5- CCI Blazer 9mm cases at \$213.14 each from Kiesler Police Supply at a combine total of \$8,456.10. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request to purchase replacement flooring for dispatch & record's office

Chief of Police Rob Wiley requests authorization to purchase flooring for the Dispatch, Records, and Conference room in the amount of \$8053.65 from Select Flooring. Board Member Don Gura made a motion to table this request until a second quote is submitted at a future BOW meeting with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to purchase replacement flooring squad room & supervisor's office

Chief of Police Rob Wiley requests authorization to purchase flooring for the squad room and supervisor's office from Select Flooring in the amount of \$7,293.61. Board Member Don Gura made a motion to table this request until a second quote is submitted at a future BOW meeting with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to purchase Eventide Dispatch recorder system

Chief of Police Rob Wiley requests authorization to purchase this recorder system from PCM-G in the amount of \$12,390.70. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Request authorization to pay for installation and training of dispatch recorder system

Chief of Police Rob Wiley requests authorization to pay for the installation and training of the dispatch recorder system from Eventide Nexlog Dispatch in the amount of \$ 3,187.00. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Request to purchase squad room desk and computer furniture

Chief of Police Rob Wiley requests authorization to purchase 4- 60" desks with 3 drawer pedestals at \$338.95 each, 2- 48" right- handed return tables at \$141.95 each, 2- 48" left-handed return tables at \$141.95 each, and 1- 60" desk at

\$169.95 for a combined total of \$2,093.55 from Global Industrial. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

WWTP

The 2020 budget was presented for review. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Sewer adjustment request- 414 S. Oak Street

Home owner Tamara Fuerst, requested a sewer adjustment in the amount of \$111.36. The investigation from Mike Taulbee took place on December 3rd and it was approved that the water did not go down a drain. The credit was awarded. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Water

The 2020 budget was presented for review. Board Member Don Gura made a motion to approve the 2020 budget with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Motion to Adjourn

Board member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 9:02 A.M.

Kathren R. Ritchie- Accounts Receivable

Minutes approved by me this 12th day of December, 2019.

W. SuzAnne Handshoe-Mayor