

BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS-CITY HALL
NOVEMBER 26, 2019-8:30 A.M.

Roll call was answered by: Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board Member Don Gura.

Others present were: Steven Garbacz-KPC Media, Scott Derby, Mark Schultz, Mike Riehm, Rob Wiley, Scott Mosley, Matt Riehm, and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the November 12, 2019 Board of Public Works and Safety meeting were presented for approval. Board member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Clerk Treasurer

Request to pay Kendallville Iron and Metal

Request to pay invoice #60605 & 60606 to Kendallville Iron and Metal in the amount of \$6,563.50 was motioned to approve by Board Member Don Gura with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes – 0 nays.

Engineering

2019 Street Improvements- Change Order # 1- Final

Engineering Administrator Scott Derby presented change order# 1- Final for the 2019 Street Improvements. There was an increase of \$ 12,237.60 for additional repair or installation work required. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Fire

Request to pay Knox Company

Fire Chief Mike Riehm request authorization to pay Knox Company \$3,774.96 for lock box system for first responding truck. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request to pay J & K Communications

Fire Chief Mike Riehm request authorization to pay J & K Communications \$10,257.93 to replace the alert notification system in both stations. The monies for this will come from account 451. Board Member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes - 0 nays.

Employee pay adjustment

Fire Chief Mike Riehm request an employee pay adjustment for Trent McGregor. He is eligible for his third pay adjustment of \$500.00/ year increase. Mayor SuzAnne Handshoe made a motion to approve with a second by Board Member Don Gura. The motion passed 2 ayes - 0 nays.

Police

Request to pay ERS Wireless

Chief of Police Rob Wiley requests authorization to pay ERS Wireless\$ 2,297.70 for repairs of the wiring harness, multiple ground points, equipment connections of Commission #2, and labor. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

WWTP

October Revenue/ Expense report was presented for review.

Replace Pump on Screw Press

Superintendent Mark Shultz is requesting authorization to replace the cavity pump on the screw press from Process Wastewater Technologies LLC for\$ 2,136.00. The monies would come from account 606-04-620. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes- 0 nays.

Filling Vacant Positions

Superintendent Mark Shultz is requesting authorization to hire Josh Ledford, Gary Strange, and Kevin Sutton. These men would have a start date of December 16, 2019 pending passing physicals and drug screens. Board Member Don Gura made a motion to approve with a second from Mayor SuzAnne Handshoe. The motion passed 2 ayes - 0 nays.

Water

October Revenue/ Expense report was presented for review.

Motion to Adjourn

Board member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:39 A.M.

Kathren R. Ritchie-Accounts Receivable

Minutes approved by me this 2nd day of December, 2019.

W. SuzAnne Handshoe-Mayor