

BOARD OF PUBLIC WORKS AND SAFETY  
COUNCIL CHAMBERS-CITY HALL  
AUGUST 27, 2019-8:30 A.M.

Roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board member Don Gura.

Others present were: Steven Garbacz-KPC Media, Scott Derby, Mark Schultz, Mike Riehm, Rob Wiley, Scott Mosley, Katie Ritchie, Jim Pankop, Ryan Alwine and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the August 13, 2019 Board of Public Works and Safety meeting were presented for approval. Board member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Mayor

Application for use of public facilities - Kendallville Public Library

Beth Munk, Youth Services Manager requests authorization to use the park beside the library for a summer reading reward, with three free movies. It will be held on September 14, 2019, October 12, 2019 and October 19, 2019 from 7:30 p.m. to 10:00 p.m. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Aviation request

Board of Aviation Commissioners Mike Jansen requests authorization to waive the building permit fees required for construction of the new hanger. Some discussion took place. Board member Don Gura made a motion to approve and waive all future permits for municipal buildings. Mayor SuzAnne Handshoe second the motion.

Clerk Treasurer

New Hire for Accounts Receivable Position

Clerk Treasurer Sheryl Hanes requests authorization to offer Brandy Roberts the position of Accounts Receivable with a start date of September 11, 2019. This position will be paid by the Water and Wastewater Department until January 1, 2019. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Engineering

Fairview Blvd- pay request #27

Engineering Administrator Scott Derby requests authorization to pay DLZ for pay request #27 for \$554.96 for the Fairview Blvd construction engineering. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Fire

Resignation letter

Fire Chief Mike Riehm request authorization to accept Firefighter Doug DeGroff's resignation letter dated July 24, 2019. All his gear was turned in. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

### Police

#### Request to hire Full-time Dispatcher

Chief of Police Rob Wiley requests authorization to hire Jay Cheshier as a Full-time Dispatcher with the KPD Communications Section. Jay Cheshier would start effective September 9, 2019, or as soon after that date as can be arranged by the Department and Mr. Cheshier. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

#### Motion to Adjourn

Board member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:37 a.m.

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Sheryl Hanes-Clerk Treasurer

Minutes approved by me this 10<sup>th</sup> day of September, 2019.

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W. SuzAnne Handshoe-Mayor