

BOARD OF PUBLIC WORKS AND SAFETY  
COUNCIL CHAMBERS-CITY HALL  
JUNE 11, 2019-8:30 A.M.

Open Bids – 316 E Gertrude Street

Engineering Administrator Scott Derby opened the bids for 316 Gertrude Street. The bids are as follows:

Ralph Poiser – 312 E Gertrude Street

Belinda England – 316 Gertrude Street

\$1,000.00 ½ lot

\$1,000.00 ½ lot

Mayor SuzAnne Handshoe made a motion to take under advisement and award at the next Board of Public Works and Safety meeting. Chairman Jim Dazey second the motion. The motion passed 2 ayes-0 nays.

The Board of Public Works and Safety met in regular session Tuesday June 11, 2019 at 8:32 a.m. with Chairman Jim Dazey presiding.

Roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey. Board member Don Gura was absent.

Others present were: Steven Garbacz-KPC Media, Scott Derby, Mark Schultz, Kristen Johnson, Stacy Krieger, Mike Riehm, Scott Mosley, Rob Wiley and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the May 28, 2019 Board of Public Works and Safety meeting were presented for approval. Mayor SuzAnne Handshoe made a motion to approve the minutes with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

The minutes for the May 28, 2019 Special meeting were presented for approval. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Mayor

Application for use of public facilities - Experience the Heart of Kendallville

Kristen Johnson, Executive Director of Experience the Heart of Kendallville requests authorization to close the 100 block of Main Street for a Taste of Kendallville on June 29, 2019 from 9:30 a.m. to 2:30 p.m. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Engineering

Drake Road LPA- Supplemental Agreement #1

Engineering Administrator Scott Derby requests authorization for the Supplemental Agreement #1 of the Drake Road LPA Project. Some discussion took place. Chairman Jim Dazey made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

600 block S Main Storm Sewer Repair - emergency declaration

Engineering Administrator Scott Derby request quotes for the emergency declaration of the 600 block of South Main Street Storm Sewer. Only one quote was received. The quote is as follows:

Strawser Brothers Construction      not to exceed \$9,800.00

Work was scheduled to commence on or before June 10, 2019. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

ADA Transition Plan update

Engineering Administrator Scott Derby requests authorization to have A&Z Engineering update the ADA Transition Plan. Some discussion took place. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Police

Retirement of Officer Christian Harlan

Chief of Police Rob Wiley requests authorization to approve a retirement request for Officer Christian Harlan. His final day as a member of the Department will be July I, 2019. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

WWTP

April Revenue/Expense report

The April 2019 Revenue/Expense report for the Water Pollution Control Facility was presented for review.

Sewer Adjustment request - 420 Krueger

The resident of 420 Krueger Street requests an adjustment of the sewer portion of the utility billing as the water did not enter the sewer system. The adjustment is for \$6,083.04. Some discussion took place. Chairman Jim Dazey made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Water

April Revenue/Expense report

April 2019 Revenue/Expense report for the Water Plant was presented for review.

Motion to Adjourn

Mayor SuzAnne Handshoe made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:46 a.m.

---

Elissa Beard-Deputy Clerk/HR

Minutes approved by me this 25<sup>th</sup> day of June, 2019.

---

W. SuzAnne Handshoe-Mayor