

BOARD OF PUBLIC WORKS AND SAFETY  
COUNCIL CHAMBERS-CITY HALL  
MAY 28, 2019-8:30 A.M.

Open Bids - 2019 Street Improvements

Engineering Administrator Scott Derby opened the bids for the 2019 Street Improvements. The bids are as follows:

Pulver	\$429,649.08
Brooks	\$535,600.00
API	\$544,602.00
Niblock	\$434,522.00

Board member Don Gura made a motion to take the bids under advisement and award at a Special Board of Public Works and Safety meeting at 2:00 p.m. today. Mayor SuzAnne Handshoe second the motion. The motion passed 2 ayes-0 nays.

The Board of Public Works and Safety met in regular session Tuesday May 28, 2019 at 8:35 a.m. with Mayor SuzAnne Handshoe presiding.

Roll call was answered by Mayor SuzAnne Handshoe and Board member Don Gura. Chairman Jim Dazey was absent.

Others present were: Steven Garbacz-KPC Media, Brandon Bushee-Brooks Construction, Scott Fenstermaker-API Construction, Regan Ford, Mike Maggart-Niblock, Scott Derby, Mark Schultz, Rob Wiley, Mike Riehm, Ryan Alwine and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the May 9, 2019 Board of Public Works and Safety meeting were presented for approval. Board member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Mayor

Application for use of public facilities - CrossPointe Family Church Car Show

Richard Secor with Cross Pointe Family Church requests authorization to hold a Car Show, Hog Roast, and Children's games on July 7, 2019 from 8:00 a.m. to 4:00 p.m. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Clerk Treasurer

Loan request

Clerk Treasurer Sheryl Hanes requested quotes for the payoff of the existing line of credit with Campbell and Fetter Bank. The loan is for \$1,300,000.00 for six (6) years with Semi-annual payments. The quotes are as follows:

Community State Bank	3.20 % fixed
Campbell & Fetter Bank	2.78% fixed
Horizon Bank	no quote

Clerk Treasurer Sheryl Hanes recommends awarding to Campbell and Fetter Bank at a rate of 2.78% with Semiannual principal and interest payments of \$125,000.00 for six (6) years. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

## Fire

### Request to pay Veterans MFG

Fire Chief Mike Riehm requests authorization to pay Veterans MFG \$20,675.11 for 13 NFPA 3000 compliant active shooter kits. Monies to come from the LOIT Public Safety fund. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

### Request to purchase supply hose

Fire Chief Mike Riehm requests authorization to purchase 1000 feet of 5-inch Snap Tight large diameter supply hose from Hoosier Fire Equipment for \$6,120.00 plus shipping. Monies to come from the LOIT Public Safety fund. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

### Request to purchase steel roofing

Fire Chief Mike Riehm requests authorization to purchase steel roofing from Big C Lumber for \$3,137.38 to reroof the garage at Station # 1. Monies to come from account #441 building. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

### Request to pay Fire Catt Precision Service Testing

Fire Chief Mike Riehm requests authorization to pay Fire Catt Precision Service Testing approximately \$2,760.00 to test 12,000 feet of hose that has to be tested annually per ISO. To get this price we had to sign a three (3) year contract. Monies to come from account #361 Contractual. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

### Pay adjustment - B. Terry

Brett Terry has passed his six (6) months and is eligible for his first pay adjustment of \$500.00 a year increase. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

### Pay adjustment - C. Mayberry

Christian Mayberry has passed his six (6) months and is eligible for his first pay adjustment of \$500.00 a year increase. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

### Pay adjustment - T. McGregor

Trent McGregor has passed his twelve (12) months and is eligible for his second pay adjustment of \$500.00 a year increase. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Pay adjustment - E. Kennedy

Eric Kennedy has passed his twelve (12) months and is eligible for his second pay adjustment of \$500.00 a year increase. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Police

Request authorization for promotion

Chief of Police Rob Wiley requests authorization from the Board of Public Works and Safety to promote Patrol Officer, Justin Beall, to the position of Shift Sergeant, effective June 3, 2019. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request payment authorization for Spillman RMS System

Chief of Police Rob Wiley requests authorization for year 2 of the Spillman RMS System. The Year 2 invoice is in the amount of \$167,201.00. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request authorization for part-time Dispatcher - Shellie Coney

Chief of Police Rob Wiley requests authorization for the hiring of Shellie Coney as a part-time Dispatcher for the Kendallville Police Department Dispatch Center. Some discussion took place. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Chief of Police Rob Wiley stated Chris Harlan has turned in his resignation and will be going to the Noble County Sherriff's Department.

Motion to Adjourn

Board member Don Gura made a motion to adjourn the meeting. Mayor SuzAnne Handshoe adjourned the meeting at 8:45 a.m.

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Sheryl Hanes-Clerk Treasurer

Minutes approved by me this 11<sup>th</sup> day of June, 2019.

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W. SuzAnne Handshoe-Mayor