

BOARD OF PUBLIC WORKS AND SAFETY  
COUNCIL CHAMBERS-CITY HALL  
APRIL 23, 2019-8:30 A.M.

The Board of Public Works and Safety met in regular session Tuesday April 23, 2019 at 8:30 a.m. with Chairman Jim Dazey presiding.

Roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board member Don Gura.

Others present were: Steven Garbacz-KPC Media, Elizabeth Baker, David Preston, Scott Derby, Mark Schultz, Robert Combs, Joe Handshoe, Matt Riehm, Jim Pankop, Scott Mosley, Dave Lange, Terry Longworth, Ryan Alwine and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the April 9, 2019 Board of Public Works and Safety meeting were presented for approval. Board member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

David Preston owner of 217 S. Sheridan St., Kendallville, IN talked about a water leak because of frozen pipes. Came in to talk with the Utility Clerk about an adjustment to his utility billing. Was told to write a letter stating what had happened, and then it would be sent to the Wastewater Department for review. Wastewater denied the adjustment as the water went down the basement drain. Mr. Preston was asked to give the Mayor's Assistant a copy of the letter he wrote and let them do some research on the matter and have a decision at the May 14<sup>th</sup> meeting.

Clerk Treasurer

Utility write offs

Clerk Treasurer Sheryl Hanes requests authorization to write off water and sewer accounts that cannot be recovered, as we are unable to place liens on the properties. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Engineering

Request permission to install sign

The owner of M Y Games request authorization to place a sign perpendicular to the front of his store. Some discussion took place. Board member Don Gura made a motion to approve as long as the sign was (8) feet off the sidewalk. Mayor SuzAnne Handshoe second the motion. The motion passed 2 ayes-0 nays.

Request to remove tree

The owner of 546 N. Riley St, Kendallville, IN requests authorization to remove a silver maple tree from the front of his home as it is damaging the sidewalk. Some discussion took place. Board member Don Gura made a motion to have the resident pay for half of the removal and the entire amount of the replacement tree. Mayor SuzAnne Handshoe second the motion. The motion passed 2 ayes-0 nays.

Award WWTP/NISWMD Access Drive

WWTP/NISWMD received two quotes for the US 6 drive approach. The quotes were as follows:

Niblock Excavating                 \$48,600.00

Strawser Bros.                         \$24,350.00

WWTP/NISWMD has approved the bid from Strawser Brothers and will contact them to complete the work.

Demolition of structure - 122 E Wayne Street

Three bids were sent out and only one bid came back. The bid is as follows:

Eshelman Excavating                 \$20,000.00

Mayor SuzAnne Handshoe made a motion to approve Eshelman Excavating's bid not to exceed \$20,000.00 with a second by Board member Don Gura. The motion passed 2 ayes-0 nays.

### Police

Request to purchase Mobile radio

Chief of Police Rob Wiley requests authorization to purchase one Motorola 800MHz mobile radio from ERS-OCI/Motorola Solution at a cost of \$3,349.63. Monies to come from the 2019 budget. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Wage Adjustment

Police Chief Rob Wiley requests authorization to adjust the wage of Ordinance Officer Matt Riehm to \$18.31 effective January 1, 2019. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Wage Adjustment

Police Chief Rob Wiley requests authorization to adjust the wage of Ordinance Officer Terry Longworth to \$18.31 effective January 1, 2019. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Wage Adjustment

Police Chief Rob Wiley requests authorization to adjust the wage of Captain Michael McCann to \$27.69 effective April 1, 2019. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Wage Adjustment

Police Chief Rob Wiley requests authorization to adjust the wage of Patrol Officer Matthew Gillison to \$24.75 effective April 10, 2019. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

### WWTP

March Revenue/Expense report

The March 2019 Revenue/Expense report for the Water Pollution Control Facility was presented for review.

Repair to 2005 Chevy Silverado

Water Pollution Control Superintendent Mark Schultz requests authorization to pay Selking International & Idealease \$ for repairs to the 2005 Chevy Silverado.

Wage adjustment - Jordan Undeen

Water Pollution Control Superintendent Mark Schultz requests authorization to adjust the wage of Jordan Undeen by \$1.73 effective April 23, 2019. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Water

March Revenue/Expense report

March 2019 Revenue/Expense report for the Water Plant was presented for review.

Motion to Adjourn

Board member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 8:59 a.m.

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Sheryl Hanes-Clerk Treasurer

Minutes approved by me this 14<sup>th</sup> day of May, 2019.

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W. SuzAnne Handshoe-Mayor