

BOARD OF PUBLIC WORKS AND SAFETY  
COUNCIL CHAMBERS-CITY HALL  
MARCH 26, 2019-8:30 A.M.

Open Bids – WWTP/NISWMD Access Drive

Due to no bids received, Water Pollution Control Superintendent Mark Schultz requests the bids be tabled and he will rebid. Mayor SuzAnne Handshoe made a motion to table the bids with a second by Board member Don Gura. The motion passed 2 ayes-0 nays.

The Board of Public Works and Safety met in regular session Tuesday March 26, 2019 at 8:32 a.m. with Chairman Jim Dazey presiding.

Roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board member Don Gura.

Others present were: Deanna Rodenbeck – Life and Family Services, Dennis Carper – Maple Grove MHP, Stephanie Herkel, Emmitt Herkel, Lynnette Leamon, Doctor Terry Gaff, Kristen Johnson, Ron Wallen, Tim Miller, Scott Derby, Mark Schultz, Mike Riehm, Rob Wiley, Matt Riehm, Jim Pankop, Scott Mosley, Dave Lange, Terry Longsworth and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the March 12, 2019 Board of Public Works and Safety meeting were presented for approval. Board member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Mayor

Application for use of public facilities – Fairy, Gnome & Troll Festival

The Kendallville Public Library requests authorization to hold a Fairy, Gnome & Troll Festival on May 18, 2019 from 10:00 am to 2:00 pm on Main Street between Mitchell Street and Rush Street. Some discussion took place. Mayor SuzAnne Handshoe made a motion to approve with a second by Board member Don Gura. The motion passed 2 ayes-0 nays.

Application for use of public facilities

Life and Family Service requests authorization to hold a Walk for Life on May 18, 2019 at 9:00 am beginning at Life and Family Service, 201 South Park Ave, Kendallville, IN and continuing on the sidewalk around the Park and Bixler Lake. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Engineering

Fairview Blvd inspection invoice #22 & #23

Engineering Administrator Scott Derby requests authorization to pay DLZ \$354.17 for invoice #22 and \$307.91 for invoice #23 for the inspection of the Fairview Boulevard Project. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request to waive permit fee

Ron Wallen requests authorization to waive the permit fee for the tear down of the property located at 307 South Main Street, Kendallville, IN and the water disconnect fee for this residence. Some discussion took place. Mayor SuzAnne Handshoe made a motion to approve with a second by Board member Don Gura. The motion passed 2 ayes-0 nays.

#### Request to close alley

Ron Wallen requests authorization to close the alley located directly east of Automasters for the tear down of the Property located at 307 South Main Street, Kendallville, IN for (2) two days. This would be coordinated with the Engineering Department when a final timetable for demolition is determined. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

#### Substandard & Unsafe Premises – 641 Dowling Street

Building Inspector David Lange requests action relative to substandard and unsafe premises at 641 Dowling Street, Kendallville, IN. Building Inspector David Lange introduced Tom Miller and stated that he was trying to purchase the property. Some discussion took place. Mayor SuzAnne Handshoe made a motion to move forward with affirming substandard and unsafe premises with a second by Board member Don Gura. The motion passed 2 ayes-0 nays.

#### Police

##### Request for promotion to Captain

Chief of Police Rob Wiley requests authorization for the promotion of Sergeant Michael McCann to the position of Captain, effective April 1, 2019. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

#### WWTP

##### February Revenue/Expense report

The February 2019 Revenue/Expense report for the Water Pollution Control Facility was presented for review.

##### Chemical Bid discussion

Water Pollution Control Superintendent Mark Schultz requests authorization to reject all bids at this time. Some discussion took place. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

##### Moving Water lines

Water Pollution Control Superintendent Mark Schultz requests authorization to pay Strawser Brother's Construction \$5,825.00 for the relocation of water lines located in the attic. Monies to come from account 606-03-635. Mayor SuzAnne Handshoe made a motion to approve with a second by Board member Don Gura. The motion passed 2 ayes-0 nays.

##### Request to pay off Loader

Water Pollution Control Superintendent Mark Schultz requests authorization to pay off the loan at Campbell and Fetter Bank for the Loader. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

##### Sewer adjustment request – 1206 S. State Street & 1713 S. Maple Grove

Dennis Carper, Controller for the Kendallville MHP LLC requests the sewer portion of the utility billing for the Maple Grove MHP be adjusted \$5,247.84 and for the Colonial MHP be adjusted \$3,674.88, as the water did not enter the sewer. Some discussion took place. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Sewer adjustment request – 420 S. State Street

The resident of 420 S. State Street requests authorization to have the sewer portion of the utility billing be adjusted \$299.28 as the water did not enter the sewer. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Water

February Revenue/Expense report

February 2019 Revenue/Expense report for the Water Plant was presented for review.

Motion to Adjourn

Board member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 9:05 a.m.

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Sheryl Hanes-Clerk Treasurer

Minutes approved by me this 9<sup>th</sup> day of April, 2019.

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W. SuzAnne Handshoe-Mayor