

BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS-CITY HALL
MARCH 12, 2019-8:30 A.M.

The Board of Public Works and Safety met in regular session Tuesday March 12, 2019 at 8:30 a.m. with Chairman Jim Dazey presiding.

Roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey and Board member Don Gura.

Others present were: Steven Garbacz-News Sun, Jarrod Ramer, Hailey Meyer, Amy Ballard, Diane Peachy, Bruce Babbitt, Kristen Johnson, Alan Roush, Lynnette Leamon, Jack Jansen, Melissa Carpenter, Austin Carpenter, Sara Weber, Elisa Ellsworth, Jackson Meyer, Kevin Sabrosky, Ben Jansen, Doug Jansen, Scott Derby, Mark Schultz, Mike Riehm, Rob Wiley, Terry Longsworth, Jim Pankop, Scott Mosley and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the February 26, 2019 Board of Public Works and Safety meeting were presented for approval. Board member Don Gura made a motion to approve the minutes with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Petitions or Comments

Diane Peachy stated that Mr. Babbitt was asked by MYAC for his blessing on the alley project. He had concerns about the emergency exits and the possibility of noise. He requests not to extend passed the emergency doors and if the Strand needs work done in the alley, MYAC will remove and store everything, then return it. Alan Roush, Lynnette Leamon, Kevin Sabrosky, Angie Kidd, and Doug Jansen were in support of the alley project.

Mayor

Application for use of public facilities – Noble County Suicide Prevention

The members of the NCSF requests authorization to hold a walk on April 24, 2019 with the use of the East Noble High School and the Bixler Lake trails. This is the third year for the walk. Mayor SuzAnne Handshoe made a motion to approve with a second by Board member Don Gura. The motion passed 2 ayes-0 nays.

MYAC request for alley use

Hailey Meyer and Jack Jansen talked about the alley project and that all of Mr. Babbitt's concerns have been met. Kristen Johnson stated that all things in the alley are removable and will be handled by MYAC. Some discussion took place. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Engineering

Drake Road Reconstruction Project – Preliminary Invoice # 3

Engineering Administrator Scott Derby requests authorization to pay A&Z Engineering, LLC \$6,446.51 for the Drake Road Reconstruction Project. Don Gura made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Phase I Environmental Site Assessment – City owned parcel adjacent to McCray site

Engineering Administrator Scott Derby received quotes for the Environmental Site Assessment of the City owned parcel immediately adjacent and south of the McCray site. The quotes are as follows:

<u>Firm</u>	<u>Price</u>	<u>Completion</u>
Arcadis Design & Consultancy	\$2900.00	3 weeks or less
August Mac Environmental	\$2,700.00	2 weeks
IWM Consulting Group	\$1,800.00	3 weeks

Engineering Administrator Scott Derby recommends awarding to IWM Consulting Group. Mayor SuzAnne Handshoe made a motion to approve with a second by Board member Don Gura. The motion passed 2 ayes-0 nays.

Fire

Permission to start hiring process

Fire Chief Mike Riehm requests authorization to start the hiring process as Firefighter Jerry Lash has turned in his letter of retirement effective May 31, 2019. Some discussion took place. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Request to pay ERS

Fire Chief Mike Riehm requests authorization to pay ERS \$3,467.34 for (6) six Hazmat radio headsets. Monies will come from the Hazmat fund. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Police

Request Part-Time Crossing Guard

Chief of Police Rob Wiley requests authorization to hire Kayla Perlich as a part-time crossing guard. A background and National Sexual Predator check have been done. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

WWTP

Budget

The 2019 Budget for the Kendallville Water Pollution Control was presented for review.

New hauler for sludge disposal

Water Quality Control Superintendent Mark Schultz contacted Kendallville Iron and Metal for the handling of sludge disposal. The price was \$2.00 less per ton than the current hauler. Republic could not meet the price. Water Quality Control Superintendent Mark Schultz requests authorization to contract with Kendallville Iron and Metal for a (3) three year contract with locked in price. Monies to come from account 606-03-675-04. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Dumpster liners for sludge hauling

Water Quality Control Superintendent Mark Schultz requests authorization to purchase (500) five hundred liners from Extra Packaging, LLC at a total cost of \$6,000.00. Monies to come from 606-675-04. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Award Chemical proposals

Water Quality Control Superintendent Mark Schultz asked that the board table the bids. Mayor SuzAnne Handshoe made a motion to table the chemical bids with a second by Board member Don Gura. The motion passed 2 ayes-0 nays.

Repair to sewer camera

Water Quality Control Superintendent Mark Schultz requests authorization to pay Best Equipment \$5,202.13 for the repairs needed for the sewer camera. Monies to come from 606-02-650.06. Board member Don Gura made a motion to approve with a second by Mayor SuzAnne Handshoe. The motion passed 2 ayes-0 nays.

Water

January Revenue/Expense report

The January 2019 Revenue/Expense report for the Water Plant was presented for review.

Motion to Adjourn

Board member Don Gura made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 9:00 a.m.

Sheryl Hanes-Clerk Treasurer

Minutes approved by me this 26th day of March, 2019.

W. SuzAnne Handshoe-Mayor