

BOARD OF PUBLIC WORKS AND SAFETY
COUNCIL CHAMBERS-CITY HALL
DECEMBER 26, 2018-8:30 A.M.

The Board of Public Works and Safety met in regular session Wednesday December 26, 2018 at 8:30 a.m. with Chairman Jim Dazey presiding.

Roll call was answered by Mayor SuzAnne Handshoe and Chairman Jim Dazey. Board member Don Gura was absent.

Others present were: Steve Garbacz-KPC Media Group, Frank Walkup, Amber Boehme Scott Derby, Mark Schultz, Mike Riehm, Rob Wiley, Matt Riehm, Scott Mosley, Ryan Alwine and Cindy Marple.

Pledge of Allegiance

The Pledge of Allegiance was recited by all in attendance.

Minutes

The minutes of the December 11, 2018 Board of Public Works and Safety meeting were presented for approval. Mayor SuzAnne Handshoe made a motion to approve the minutes with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Petitions or Comments

No petitions or comments were heard.

Clerk

208 Kingwood Drive

The resident of 208 Kingwood Drive requests an adjustment to her utility billing as she feels she should not have to pay the full amount. Water Superintendent Scott Mosley stated that there was a water leak, but that it had went into the sewer. Some discussion took place. Mayor SuzAnne Handshoe made a motion to have a payment plan set up for the resident at the clerk's office. Chairman Jim Dazey second the motion. The motion passed 2 ayes-0 nays.

Sewer Loan request

The resident of 404 North Oak Street requests a sewer loan in the amount of \$3,390.00 for five (5) years with an interest rate of 3% interest. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Encumbrances to be rolled into 2019

Clerk Treasurer Sheryl Hanes presented a list of encumbrances to be rolled into 2019 appropriations for approval. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Engineering

Purchase of LED replacement street light units

Engineering Administrator Scott Derby requests authorization to pay Brownstown Electric Supply Co. \$34,403.20 for 104 replacement LED street light units. Some discussion took place. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Request to pay esri

Engineering Administrator Scott Derby requests authorization to pay esri for ArcGIS maintenance in the amount of \$4,000.00. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Fairview Boulevard Reconstruction Project invoice #20 – construction engineering (inspection)

Engineering Administrator Scott Derby requests authorization to pay DLZ \$786.20 for the Fairview Boulevard Reconstruction Project. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes- 0 nays.

Drake Road Reconstruction Project – Preliminary Invoice # 1

Engineering Administrator Scott Derby requests authorization to pay A&Z Engineering, LLC \$28,275.60 for the Drake Road Reconstruction Project. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Fire

Request to pay Miller signs

Fire Chief Mike Riehm requests authorization to pay Miller signs of Lagrange \$26,427.50 for an electronic message center sign. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Police

Request authorization for Nixle annual fee

Chief of Police Rob Wiley requests authorization to pay Nixle \$3,564.00 for the subscription to the Nixle communication system for 2019. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Request for authorization to encumber 2018 budget funds

Chief of Police Rob Wiley requests authorization for the encumbering of \$15,000.00 from the 2018 Police Department Public Safety LOIT budget to pay for architectural plans for the proposed KPD Training Facility. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Street

Request to contact Mudrack Tree Trimming Service

Street Superintendent Ryan Alwine requests authorization to contract Mudrack Tree Trimming Service in an amount not to exceed \$50,000.00. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Request to purchase tires

Street Superintendent Ryan Alwine requests authorization to purchase two (2) new Loader tires and two (2) new Backhoe Front tires to be installed by Noble Tire. The total cost is \$4,174.00. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Request purchase of road salt

Street Superintendent Ryan Alwine requests to purchase 480 tons of road salt from Detroit Salt at \$33,993.60. This is with the State of Indiana Road Salt Bid. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Request to pay Strawser Brothers Construction

Street Superintendent Ryan Alwine requests to pay Strawser Brothers Construction \$11,500.00 for site prep and concrete for the Street Salt Barn. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

WWTP

November Revenue/Expense report

The November 2018 Revenue/Expense report for the Water Pollution Control Facility was presented for review.

Purchase of new utility vehicle

Water Quality Control Superintendent Mark Schultz received quotes for a new utility vehicle. The quotes are as follows:

More's Farm Store	\$18,000.00
Bobcat of Fort Wayne	\$20,532.36

Water Quality Control Superintendent Mark Schultz requests authorization to purchase from More's Farm Store a Kubota RTV-X1100C at a cost of \$18,000.00. Monies to come from account #609-001-347. Mayor SuzAnne Handshoe made a motion to approve with a second by Chairman Jim Dazey. The motion passed 2 ayes-0 nays.

Replace dumpster Pad

Water Quality Control Superintendent Mark Schultz received quotes from three (3) contractors to replace the existing dumpster pad of the Bio-solids dumpster. The quotes are as follows:

Gehring's Curb Appeal	\$40,376.00
Diehm Construction	\$28,600.00
Strawser Brother's	\$24,800.00

Water Quality Control Superintendent Mark Schultz recommends using Strawser Brother's at a cost of \$24,800.00. Monies to come from the remaining construction funds.

Water

November Revenue/Expense report

The November 2018 Revenue/Expense report for the Water Plant was presented for review.

Resignation of Frank Walkup

Chairman Jim Dazey read a letter from Council member Frank Walkup stating that he was resigning as of 12/26/2018 and would not be running again.

Motion to Adjourn

Mayor SuzAnne Handshoe made a motion to adjourn the meeting. Chairman Jim Dazey adjourned the meeting at 9:00 a.m.

Sheryl Hanes-Clerk Treasurer

Minutes approved by me this 8th day of January, 2019.

W. SuzAnne Handshoe-Mayor